

St Augustine's College, Abbeyside, Dungarvan



Subject Transfer Policy

Mission Statement.

St Augustine's College is a caring community, committed to offering all of its students and staff a happy and safe environment in which they can work, learn, pray and play. We endeavor to facilitate the academic, personal, moral, spiritual and social development of each member of our school community. Our aim is to provide a balanced and well-rounded education for all our students.

Subject Transfer Policy

1. All students must complete a subject transfer form.
(This form is available in the Guidance Office).
2. Subject transfer must be approved by subject teacher/s ,
parents/guardians, guidance councillor, Deputy Principal, and school
Principal.
3. Subject transfer moves are ***not*** permitted on the same subject area and
level.
(e.g. maths higher level to maths higher level.)
If a student moves a level and then changes their choice again, the
student must return to the original class and teacher, provided a space
is available, and only if the teacher and Principal permits the move at
this time.
4. 5th Year subject changes are not permitted after September. All changes
must be approved in conjunction with the subject teacher/s ,
parents/guardians, guidance councillor, Deputy Principal, and school
Principal.

Ratified by the Board of Management 20th March 2018

To be reviewed 2020